

LOK SABHA SECRETARIAT
GENERAL PROCUREMENT BRANCH

No.8/60/2013-GPB

Dated the 07th October, 2013

From

General Procurement Branch

To

All Concerned

Subject: Supply of Envelops.

Sir,

The under mentioned item is required by this Secretariat, as per details given below:-

S. No.	Name of items	Specification	Req. Quantity
1.	Envelopes	18.5 cm length X 13.5 cm width, 95 GSM	60,000 nos.

1. You are, therefore, requested to submit your rates of the above items immediately or latest by **11th October, 2013.**
2. Rate quoted should be for readily available items and FOR Lok Sabha Secretariat store.
3. Quotations received after due date will not be entertained.
4. **Firms are requested to examine the sample available in this Branch and quote their rates.**
5. Quotations should be addressed to the Under Secretary (GP), Room No. 408, Parliament House Annexe, Lok Sabha Secretariat, New Delhi-110001

Sd/-

(UNDER SECRETARY)